

FAO SERVICES

TO POWER PEOPLE....

INFOSYNC[®]

Comprehensive Business Process Solutions[®]

Finance and Accounting is an important part of your business, but how does building a financial reporting package or an accounts payable process help you sell more product? InfoSync has invested in these processes so that your resources can be spent on the consumer experience, powering you to reach your goals.

InfoSync is a leading provider of business process solutions serving over 10,000 locations in multiple industries including restaurant, health and beauty, automotive, hospitality, and entertainment.

GENERAL LEDGER

- Client-specific chart of accounts & financial statement formats
- Period close process and checklist
- Period key account balance sheet reconciliations
- Quarterly balance sheet reconciliations
- Maintain prepaids and accruals
- Financial audit assistance
- Corporate G&A cost center structure
- Query transactions, balances and JE's

FINANCIAL REPORTING

- Preliminary and final cycles
- Income, balance sheet, and cash flow statements
- Store level reporting
- Consolidations and financial statement rollup
- Drill-through to ledger transactions and scanned invoice images
- Functional reporting (GL, AP, AR, etc.)
- Budget comparison, trend reporting, side-by-side reporting

ACCOUNTS PAYABLE

- Invoice processing (EDI, direct, BOH, weekly folder)
- Scanned images of all invoices
- Invoice payments (electronic/check)
- Pay Control/Cash requirements report and process
- Key vendor statement reconciliation
- Vendor maintenance
- Positive pay process
- Utility tracking and reporting (optional)
- 1099 reporting
- Workflow available



FAO SERVICES

...ENABLING THEM TO MAXIMIZE THEIR SUCCESS

ACCOUNTS RECEIVABLE

- Accounts receivable invoicing, statements, and aging
- Franchise royalty, advertising, rent, and POS support
- Client responsible for collections and deposits

REVENUE, CREDIT CARD, AND GIFT CARD

- Daily bank deposit verification
- Weekly or daily credit card verification
- Weekly or daily gift card verification
- Exception reporting
- Credit card chargeback support
- Bank reconciliations
- Customized cash reporting

FIXED ASSET AND PROJECT COST TRACKING

- Location level tracking
- Multiple depreciation methods - Book and tax
- Fixed asset reporting
- Project tracking and reporting
- Integrated with accounts payable

SALES & PAYROLL TAXES, LICENSES

- Sales and use tax compliance and reporting
- Payroll tax compliance and reporting
- Audit assistance
- Business and alcohol license tracking, and renewals
- Audit Support

WHY INFOSYNC?

Running a multi-unit business requires timely and accurate financial information. We make this easy with technology specific to your needs and a client-focused team of controllers, accountants, revenue specialists, tax specialists, and accounts payable processors based right here in the United States.

Our accounting teams know the complexities and best practices of your industry, and our experienced tax professionals understand state and local requirements. We electronically gather data from your stores and key vendors, process your information in accordance with your specific requirements, close your books in a timely manner, and provide dynamic web-based financials. Our secure web-based portal lets you see financial reports in a wide variety of formats, drill accounts payable transactions all the way to invoice images, and export data and statements for further analysis and review.

As a multi-unit business leader, you shouldn't be spending your time on back-office operations. You should be focused on your operations and long-term goals. You run your business. Let us do the rest.

